

6 FEB 1984

25X1 NOTE FOR: Chief, [REDACTED] SD/OL  
25X1 FROM: [REDACTED]  
Chief, Supply Management Branch, SD/OL  
SUBJECT: Commo Study - 1984

Joe,

25X1 The D/L has tasked me to work with a senior Office of  
25X1 Communications (OC) individual to jointly look at the organization  
and effectiveness of Logistics support to OC. The attached  
explains the charter and the study teams strategy. While the  
study will concentrate on the Logistics organization within OC,  
we would like size and include in our study major areas where  
workloads are placed upon Office of Logistics components by  
OC. To help us with the task at hand, would you please have  
25X1 someone develop the volume of business OC places on [REDACTED]  
25X1 [REDACTED] We would be specifically interested in such things as  
shipments made on behalf of OC, weights and cubes, volume of  
warehouse space dedicated to OC material, etc. The stats can  
be monthly, quarterly, or annually, whichever is simplest or  
25X1 that which you may already have such as [REDACTED] expenditures on  
behalf of OC. Since we are working on a relatively short  
deadline, we would appreciate the information by the 17th of  
February. If necessary, I will be glad to work with whomever  
you designate to meet the deadline. Thanks.

25X1 Attachment

cc: D/L, w/att

25X1 [REDACTED]